




Zygology Ltd  
 Unit 7, Thame 40  
 Jane Morbey Road  
 Thame  
 OX9 3RR  
 Tel 01844 266020 Fax 01844 266021

## Supplier Questionnaire Response Form

Person responsible for quality: Helen McCorkindale			
Position of person responsible for quality: Office & Quality Manager			
We are certified ISO9001:2008		Certification body: UKAS	Certificate No. UK/01/0330656207
Scope of supply: Distribution of Industrial Fasteners and Air Tool Service Centre		No other approvals held	
Private Limited company		Registration Number: 6025984	Employees: 19
Products supplied: Southco, PEM, Avdel, Masterfix, BBA		Company Formed in 1977	
VAT Registration No: GB302013538		Bank Name: NatWest	Sort Code: 60-11-01 Account: 82751005
<b>Contacts</b>	<b>Name</b>	<b>Email</b>	<b>Telephone</b>
Sales	Sarah Allen	<a href="mailto:sales@zygology.com">sales@zygology.com</a>	01844 266020
Technical - Southco	Tony Orchard	<a href="mailto:tony_orchard@zygology.com">tony_orchard@zygology.com</a>	01844 266026
Technical - PEM	Helen McCorkindale	<a href="mailto:helen.mc@zygology.com">helen.mc@zygology.com</a>	01844 266025
Technical - Avdel	Gareth Davies	<a href="mailto:gareth.davies@zygology.com">gareth.davies@zygology.com</a>	01844 266027
Technical - Masterfix	Gareth Davies	<a href="mailto:gareth.davies@zygology.com">gareth.davies@zygology.com</a>	01844 266027
Accounts	Linda Hearn	<a href="mailto:linda.hearn@zygology.com">linda.hearn@zygology.com</a>	01844 266031
Quality	Helen McCorkindale	<a href="mailto:helen.mc@zygology.com">helen.mc@zygology.com</a>	01844 266025
<b>Common Questions</b>			
		<b>Yes</b>	<b>No</b>
Do we have a documented quality system?		X	
Do we have a documented quality policy?		X	
Do we have a system to control documents?		X	
Do we have a documented training program for employees?		X	
Do we evaluate customer satisfaction?		X	
Do we operate an approved supplier program?		X	
Do we have an organisation chart?		X	
Do we have regular quality system audits, both internal and external?		X	
Do we maintain traceability of our products through batch numbering?		X	
Can we supply a certificate of conformity on request?		X	
Do we accept visits from customers to view our premises and quality system?		X	
Do we have a documented environmental management system?			X
Do we recycle paper and card?		X	
Do we have the ability to segregate non-confirming product?		X	
Are faulty parts marked and treated specially?		X	
Is weighing equipment calibrated regularly		X	
Do we have a disaster recovery program?		X	
<b>Declaration</b>			
I declare the information provided above is accurate			
Name	Ashley Varnam		Signed
Position Held	Operations Director	Date	
		14/03/2016	